

## **Convention Centres**

Sample Reports

&

**Information Booklet** 



## HANSEN CALL REPORTS

## **CASH+ Hansen Call Reports Features & Benefits**

- Software runs as a service
- Save print and/or email specific reports
- Endless report variations available in different forms (PDF, Word, Excel) and can be automated to save, print and/or email on a schedule
- Alert for when no call data is being captured
- 911/Specific call alert feature
- Station billing detail for recurring and non-recurring charges
- Competitive pricing tailored to line type and size
- Includes Software Assurance Coverage which includes;
  - Software Installation
  - 1 year of unlimited training & technical support including emergency technical support 24/7
  - o Semi-annual software updates including new features

Call today for a specialized webinar to assist in your evaluation process!

## **Benefits of CASH+ Hansen Call Reports**



Monitor employee productivity by analyzing individual and departmental phone activity and set goals. Monitor misuse and abuse of phone lines.



Bill back clients for phone usages to recover costs. Track incoming calls to ensure advertising campaigns are profitable.



#### **Customer Care**

Run traffic reports to ensure customer care standards are met. Predict peak periods during the day to make staffing decisions



#### **Revenue Generation**

Track call costs to generate revenue by billing for cost of equipment, service fees, and telephone calls.



Hansen Software offers the CASH+ Hansen Call Reports with a Web interface. Install the program on any Windows 7 or newer PC and then your data will be accessible on other web enabled devices such as PCs, tablets and Phones that can reach your network. No need for multiple client application installs.

CALL REPORTS

HANSEN

Reports Scheduled Reports Stored Reports Dashboard -All Lines Busy Reports Call Reports Reports Scheduled Reports Stored Reports Dashboard -Admin-Company Reports Department Reports ACTIVE REPORT CRITERIA Divisional Reports Station Overview  $\bigcirc \checkmark$ Departments List = Administration Daily Overview Specialty Reports Station By Hour Station Reports XO Station Name List = Chelan Davis Reception Station Overview Delete View Log Save Historical Report Change Criteria Station Summary **Station Detail** Runs at: Starting at: Mon Fri Minutes **Station By Hour** 14:05:00 00:00:00 ODaily ⊠Tue ⊠Sat Offset Hours: Ending at: Station By Day Weekly ⊠Wed ⊠Sun 23:59:59 **Station By Month** ⊠Thu Monthly Yearly File Print Email Attachment Format: Email To: \* PDF natasha@hansensoftware.com Email Subject: Daily Sales Overview File Naming: \* No Date Attached Select Email Email Text: HANSEN SOFTWARE

> 1-877-795-2274 www.hansensoftware.com



- ✓ Remote Online Training, Support or Upgrade Assistance
- ✓ Semi Annual Software Updates
  - Automatic Maintenance Routine
  - Product Enhancements
  - Area Code Updates
  - Additional Reports
  - New Telephone Systems Additions
  - Microsoft Windows Compatibility Upgrades

The CASH+ Hansen Call Reports upgrade CD's that we send you not only update the software, but repair any potential problems. This is a critical process that ensures the software runs at a high level of speed and efficiency. Without these updates the software may eventually become obsolete and unusable. This support and maintenance package ensures that your software is always current and reliable to protect your investment.



The Preferred Call Management Solution 1.877.795.2274

## Hardware Requirements for CASH+ Hansen Call Reports Single Site

**CALL REPORTS** 

HANSEN

- Compatible with 32 bit or 64 bit Windows operating systems: Windows 7, Serv 2012, Serv 2012 R2, Serv 2016, Serv 2019, 8, 8.1 or 10
- Telephone System must be capable of providing SMDR/CDR (Serial\*, IP, API etc..)
- Minimum of 4 GB RAM
- Remote Internet Access Required
- Minimum 40GB of free hard disk space\*\*
- Virtual Environments (If SMDR is over Serial from your PBX a serial port slot must be allocated to the virtual instance CASH+ is installed on. Please call HSC for more specifics if needed)
- CASH+ Web may require port forwarding and/or a port opened on the firewall

CASH+ Hansen Call Reports runs as a service which allows the host computer to be logged off

CASH+ Hansen Call Reports DOES <u>NOT</u> REQUIRE A DEDICATED COMPUTER

- \* Serial Port required to collect SMDR/CDR data via RS232 connection; not required if collecting via TCP/IP. A second serial port is required for clients exporting calls to Serial PM Systems.
- \*\* Requirement may vary depending on number of extensions and call volume.



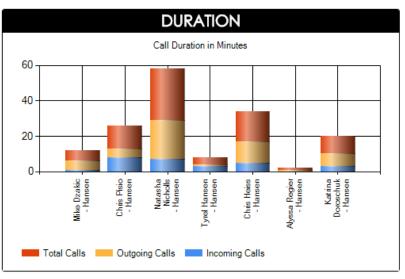
# HANSEN CALL REPORTS

Incorporated into our CASH+ Hansen Call Reports is the Dashboard. This Dashboard is a live, dynamic status display. This innovative dashboard allows you to select a wide variety of charts, tables and graphs where you can define the content to suit your needs.

				TIC	KER TA	PE				
DATE	TIME	STN	I NAME		CALL 1	YPE	PHON	E	DURATI	ON 🕯
7/20/2017	9:52:00 AM	Nata	sha Nicha	olls	Long Dis	tance	1- (613)-	727-8340	00:01:11	
7/20/2017	9:45:00 AM	Chris	Pisio		Incoming	9	1- (306)-	934-6606	00:08:12	
7/20/2017	9:40:00 AM	Mike	Dzakic		Incoming	9	1- (226)-	377-0740	00:10:00	
				(	OVERVI	EW				
SOURCE		INC	OMING	OUT	GOING	TOTAL	CALLS	TOTAL	DURATION	GOAL
Grand Total		31		62		93		08:37:33		0
Alyssa Regier	r - Hansen	0	-			ALE	RTS			35
Chris Heiss - H	lansen	5	MESS	AGE						0
Chris Pisio - H	lansen	7								0
Katrina Doro	schuk - Hansen	6	Date: 7/ Time: 10							0
Natasha Nic	holls - Hansen	3			urs Pager is called fr			oicemail 3	3 for 23 seconds	35
Mike Dzakic	- Hansen	2		2505754776 was called from station: 2999: Voicemail 3 for 23 seconds						10
Tyrel Hansen	- Hansen	3	Time: 10 Alert: (A	Date: 7/3/2017 Time: 10:46 AM Alert: (After Hours Pager - Chris Heis) 2505754776 called station: 2510: Voicemail 1 for 2.28 minutes					ninutes	25

The Ticker Tape displays individual calls as soon as the call is disconnected. Call Summaries allow you to monitor any combination of total volumes, call direction and duration on either individual extensions or groups. Call Alerts notify you if any predefined alert is triggered.

All window options are fully customizable to meet your needs!



Phone Billing Report for: 6/9/2019 to 6/15/2019

#### 509 Alyssa Regier

#### Call Costs



Date	Time	Duration	Phone Number	Location	Amount
06/10/2019	8:32 AM	00:05:32	1- (603)-570-4305	PORTSMOUTH, NH	\$0.18
06/10/2019	9:39 AM	00:00:42	1- (907)-486-5712	KODIAK, AK	\$0.03
06/10/2019	10:53 AM	01:14:02	1- (408)-650-3113	SAN JOSE WEST, CA	\$2.25
06/11/2019	9:23 AM	00:01:59	1- (515)-987-3625	DES MOINES, IA	\$0.06
06/11/2019	9:31 AM	00:02:09	1- (503)-491-1818	GRESHAM, OR	\$0.09
06/11/2019	9:44 AM	00:00:51	1- (781)-213-6617	WAKEFIELD, MA	\$0.03
06/11/2019	10:03 AM	00:01:44	1- (403)-526-8800	MEDICINE HAT, AB	\$0.06
06/11/2019	10:07 AM	00:02:04	1- (604)-371-4852	FORT LANGLEY, BC	\$0.09
06/11/2019	10:09 AM	00:02:12	1- (248)-335-2977	PONTIAC, MI	\$0.09
06/11/2019	10:13 AM	00:01:46	1- (361)-654-8567	CORPUS CHRISTI, TX	\$0.06
06/11/2019	10:15 AM	00:01:53	1- (361)-654-1955	CORPUS CHRISTI, TX	\$0.06
06/11/2019	10:18 AM	00:01:58	1- (718)-657-7810	QUEENS, NY	\$0.06
06/11/2019	1:06 PM	00:28:20	1- (615)-509-4331	NASHVILLE, TN	\$0.87
06/11/2019	2:42 PM	00:03:03	1- (907)-486-5712	KODIAK, AK	\$0.12
06/12/2019	9:32 AM	00:09:29	1- (403)-400-0796	CALGARY, AB	\$0.30
06/12/2019	2:08 PM	00:01:08	1- (519)-837-0701	GUELPH, ON	\$0.06
06/12/2019	2:31 PM	00:01:22	1- (603)-570-4305	PORTSMOUTH, NH	\$0.06

\$4.47

Recurring Charges	
Call Display	\$5.00
Line Rental	\$25.00
Hand Set Rental	\$1.50
Telephone 1	\$10.00
Voicemail	\$15.00
	\$56.50

A detailed billing report will show detailed information on Sub Total: each chargeable call made. All recurring and non-recurring GST charges assigned to the tenant will also be broken out. Taxes are then added to produce a final total.

Total	\$62.52
GST	\$1.55
o Total:	\$60.97



Station Alyssa Regier Stn ID: 509



#### Incoming

Date	Time	Duration	Phone Number	Location	Cost
07/08/2019	9:16:00 AM	00:00:22	(619)-851-9799	SAN DIEGO, CA	\$0.00
07/09/2019	10:04:00 AM	00:31:23	1- (603)-570-4312	PORTSMOUTH, NH	\$0.00
07/09/2019	12:30:00 PM	00:00:28	1- (770)-814-6480	ATLANTA NORTHEAST, GA	\$0.00
Totals		00:32:13	_		\$0.00

#### Local

Date	Time	Duration	Phone Number	Location	Cost
07/08/2019	9:32:00 AM	00:19:46	(250)-878-3826	KELOWNA, BC	\$0.00
07/08/2019	9:57:00 AM	00:01:39	(250)-763-5101	KELOWNA, BC	\$0.00
07/08/2019	9:59:00 AM	00:06:21	(250)-878-3826	KELOWNA, BC	\$0.00
07/08/2019	10:09:00 AM	00:01:17	(250)-878-3826	KELOWNA, BC	\$0.00
07/09/2019	10:48:00 AM	00:00:53	(250)-763-9907	KELOWNA, BC	\$0.00
			GoodSir / Artistech		
Totals		00:29:56	-		\$0.00

#### Long Distance

Date	Time	Duration	Phone Number	Location	Cost
07/08/2019	9:18:00 AM	00:00:21	1- (603)-436-3999	PORTSMOUTH, NH	\$0.03
07/08/2019	9:20:00 AM	00:01:34	1- (301)-670-0381	WASZ 10:ROCKVILLE, MD	\$0.07
07/08/2019	10:06:00 AM	00:01:41	1- (314)-787-1728	LADUE, MO	\$0.07
07/08/2019	10:14:00 AM	00:02:46	1- (780)-426-2400	EDMONTON, AB	\$0.10
07/08/2019	10:22:00 AM	00:03:18	1- (250)-376-6373	NORTH KAMLOOPS, BC	\$0.13
07/09/2019	10:50:00 AM	00:30:32	1- (647)-558-0588	TORONTO, ON	\$1.02
Totals		00:40:12			\$1.42

This report groups the call types for each station by department and provides the details of each call.

#### Department Billing Summary



Site: Kelowna Date Between 5/1/2019 AND 5/31/2019 AND Departmente List – Administration

AND Departments List = Administration

OR Departments List = Sales OR Departments List = Technical Support

#### 1 Sales

Station ID	Station Name	Number of Calls	Duration of Calls	Call Charges	Recurring Charges	Non-Recurring Charges	Total Charges
503	Natasha Nicholls	240	10:05:27	\$23.22	\$48.83	\$0.00	\$72.05
509	Alyssa Regier	38	01:57:23	\$4.35	\$57.83	\$0.00	\$62.18
1	Sales	278	12:02:50	\$27.56	\$106.66	\$0.00	\$134.22

#### 2 Technical Support

Station ID	Station Name	Number of Calls	Duration of Calls	Call Charges	Recurring Charges	Non-Recurring Charges	Total Charges
500	Mike Dzakic	154	14:02:31	\$29.55	\$0.25	\$0.00	\$29.80
501	Chris Pisio	151	13:11:58	\$27.34	\$57.23	\$0.00	\$84.57
504	Clayton Callihoo	0	00:00:00	\$0.00	\$48.83	\$0.00	\$48.83
506	Tyrel Hansen	19	00:47:00	\$1.76	\$48.83	\$0.00	\$50.59
2	Technical Support	324	28:01:29	\$58.65	\$155.14	\$0.00	\$213.79

#### 3 Administration

Station ID	Station Name	Number of Calls	Duration of Calls	Call Charges	Recurring Charges	Non-Recurring Charges	Total Charges
518	Kat Doroschuk	396	12:44:20	\$30.43	\$0.00	\$0.00	\$30.43
3	Administration	396	12:44:20	\$30.43	\$0.00	\$0.00	\$30.43

This report shows all billable activity including specific recurring or non-recurring charges that may be established. See the number of calls in a summary format for each station within their respective department.

### Department Billing Overview

Site: Kelowna Date Between 5/1/2019 AND 5/31/2019



Dept	Dept Name	Number of Calls	Duration of Calls	Call Charges	Recurring Charges	Non-Recurring Charges	Total Charges
1	Sales	278	12:02:50	\$27.56	\$106.66	\$0.00	\$134.22
2	Technical Support	324	28:01:29	\$58.65	\$155.14	\$0.00	\$213.79
3	Administration	396	12:44:20	\$30.43	\$0.00	\$0.00	\$30.43
4	Voicemail	4	00:00:53	\$0.13	\$0.00	\$0.00	\$0.13
5	Programming	16	01:21:10	\$2.74	\$57.23	\$0.00	\$59.97
7	Call Center	0	00:00:00	\$0.00	\$26.50	\$0.00	\$26.50
		1018	54:10:42	\$119.51	\$345.53	\$0.00	\$465.04

View at a glance the billable activity that is taking place for each department.

#### **Company Billing Summary**



Site: Kelowna Date Between 5/1/2019 AND 5/31/2019

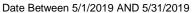
	Number of Calls	Duration of Calls	Cost of Calls
1-800	78	07:29:36	\$0.00
Extension	1	00:00:01	\$0.00
Incoming	729	95:05:05	\$0.00
Local	141	04:08:45	\$0.00
Long Distance	1018	54:10:42	\$119.51
Recurring Charges	0	00:00:00	\$345.50
Non Recurring Charges	0	00:00:00	\$0.00
Totals	1967	160:54:09	\$465.01

View a summary based on the entire company's billable calls.

Calls are broken down by call type or billing type. See the total cots for a specific period of time of your choice.

#### **Station Billing Overview**

Site: Kelowna



AND Departments List = Sales OR Departments List = Technical Support

Station ID	Station Name	Number of Calls	Duration of Calls	Call Charges	Recurring Charges	Non-Recurring Charges	Total Charges
500	Mike Dzakic	154	14:02:31	\$29.55	\$0.25	\$0.00	\$29.80
501	Chris Pisio	151	13:11:58	\$27.34	\$57.23	\$0.00	\$84.57
503	Natasha Nicholls	240	10:05:27	\$23.22	\$48.83	\$0.00	\$72.05
504	Clayton Callihoo	0	00:00:00	\$0.00	\$48.83	\$0.00	\$48.83
506	Tyrel Hansen	19	00:47:00	\$1.76	\$48.83	\$0.00	\$50.59
509	Alyssa Regier	38	01:57:23	\$4.35	\$57.83	\$0.00	\$62.18
		602	40:04:19	\$86.22	\$261.80	\$0.00	\$348.02

The report shows an overview of all billable calls by station.

Choose specific stations or specific date ranges.



## **Telephone Collection Alert**

This feature allows users to be notified by email when no calls have been collected for a pre-defined time period. Customize what days/times to be monitored and at how soon you would like to be notified. Quick detection will minimize the amount of calls lost and lessen the overall impact by quick rectification of the issue. You may set this alert to include as many email addresses as needed.

Collection	Alerts		
EMAIL LIST	on Alerts: Hansen ensoftware.com Select Email	*Schedule for 'All Sites' uses your	main site's schedule.
	Day Starting At   Mon 12:00:00 AM   Tues 12:00:00 AM   Wed 12:00:00 AM   Thu 12:00:00 AM   Thu 12:00:00 AM   Fri 12:00:00 AM   Sat 12:00:00 AM   Sun 12:00:00 AM   Send alert when 23 Hours and   Update Schedule 12:00:00 AM	Ending At: 11:59:59 PM 11:59:59 PM 11:59:59 PM 11:59:59 PM 11:59:59 PM 11:59:59 PM 11:59:59 PM 50 minutes have passed with no activity	

## **Telephone Call Alerts**

Create alerts to notify you by email when specific calls have taken place. Below are examples of ways to utilize this feature. Customize your alerts to reflect what is most important in your business.

## Call Alert List

NAME	PHONE NUMBER	
Emergency	911	
Information Calls	411	
Cindy Kachuk - Personal	2507642234	
After Hours Pager - Chris P	2507630993	
After Hours Pager - Chris Heis	2505754776	
After Hours Pager - Mike	12506442870	
Derek	19043542385	

#### **Convention Centers Call Accounting Software**

-) → @ @

HANSEN

Call Detail With S Company Reports

> Company Overvi Company By Hou

Dept Ove Dept By H

ecially Reports Top 10 Stations By D Top Stations By Call: Most Called Numbe Most Called Numbe

nent Repor

Call Reports

#### **Convention Centers use CASH+ Hansen Call Reports to:**

- Generate Revenue with Flexible Surcharge Capabilities
- Recover Telecommunication Costs From Tenants
- Allocate Toll Calls and Equipment Costs by Department, Station or Location
- Monitor Trunk Activity to Analyze Line Requirements
- Provide Emergency and/or Custom Alert Notification
- Detect Misuse and Abuse

#### Features & Benefits:

Convention Centers must manage several temporary and

permanent tenants each month in addition to managing their own administrative departments. The need to recover and allocate telephone and equipment costs are a must. Numerous reports are readily available to assist you with this.

With CASH+ Hansen Call Reports, all telephone activity is logged and recurring monthly charges are posted. Long distance costs are applied, and then allocated to specific departments. CASH+ Hansen Call Reports efficiently allocates all telephone time and charges.

By monitoring Trunk Activity, CASH+ Hansen Call Reports provides useful reports for analyzing present and future line requirements as well as staffing necessities.

Organizations such as **Oregon Convention Center** use our software and find that it has provided them with a valuable solution for their call accounting needs.

For more information on the CASH+ Hansen Call Reports e from Hansen Software Corporation, please call us toll free at 1-877-795-2274.



www.hansensoftware.com 1.877.795.2274